

ARRANGEMENTS FOR RESTARTING CROQUET

- 1. Do not visit the Club if you have any coronavirus symptoms or have been in contact with anyone who has.** All members have a personal responsibility to follow national guidance relevant to their personal circumstances, to exercise particular caution if they or members of their household or other family, friends or colleagues have been exposed to coronavirus, and to observe the Club's protocols regarding use of its facilities and lawns. If you have been asked to self-isolate then you should follow the advice given by your GP or NHS111. Members playing croquet and using the Club's facilities and lawns do so at their own risk.
2. Guests, visitors or spectators should not be present and there should be no other social or group activities.
3. The clubhouse remains closed and there is no access to toilets and handwashing facilities. Hand sanitiser will be available in the storeroom but preferably members should bring their own, any refreshments they may wish to have, and their own mallets and seats.
4. Games are permitted only between members of the same household or between one person and another person from a different household. This limits play to singles games played on separate lawns and double-banking is not permitted. All competitions and team matches remain cancelled.
5. Social distancing of at least two metres should be observed at all times by people living in separate households and preferably by people living in the same household in order to set an example and to demonstrate community responsibility.
6. For additional protection, members are invited to wear gloves and face masks but these are not mandatory.
7. Only one person at a time may enter the storeroom to borrow or return croquet equipment. Always apply hand sanitiser when entering the storeroom and using shared items of equipment. When returning equipment to the storeroom after use, clean and wipe wheelie bins, hoops, balls, mallets, chairs, etc, with disinfectant, detergent or disposable wipes. Before leaving and closing the storeroom clean door handles, locks and keys.
8. To minimise contact with shared items of equipment, the same person should set out and return any particular item of equipment, avoid using clips and corner flags and markers, and use feet rather than hands to position a ball.
9. In order to minimise unplanned gatherings of people, overlapping attendance and speculative journeys, all games and individual practice sessions should be pre-arranged and booked in advance. A lawn booking system is being implemented with 1½ hour time slots starting at 10.00 am, 11.30 am, 1.00 pm, 2.30 pm, 4.00 pm and 5.30 pm. Bookings may be made by a member for two named players up to a week ahead and no more than four 1½ hour time slots may be booked within a week. This will replace the signing-in book for the time being. Lawns are not available on Mondays and there are no specially allocated days or times for association croquet or golf croquet. These arrangements will be kept under review and may be modified in the light of experience. Further details about the lawn booking system are being circulated separately.
10. All members are welcome to suggest additional measures to minimise risks and improve safety and security and should contact the Club Secretary, John Dawson, on 01244 675929 or at johngdawson@onetel.com.



LAWN BOOKING SYSTEM

Introduction

As part of arrangements to restart playing croquet during the current phase of the coronavirus epidemic, it has been necessary to introduce a lawn booking system in order to minimise unplanned gatherings of people, overlapping attendance and speculative journeys.

For speed and convenience an independently developed lawn booking system has been adopted and tailored to our local lawn layout and playing plans.

Access to the system is open to all members but initial registration is required. After registration members are able to view which lawns and time slots have been booked and which are available and to make or amend their own bookings. If you prefer not to register or use the on-line lawn booking system, please ask a fellow member or one of the lawn booking administrators listed below to make a booking on your behalf.

A user guide produced by Nottingham Croquet Club is available to download.

Registration

In order to register, members should ask one of the lawn booking administrators for an initial username and password. After registration, the password should be changed to a new password known only to the user.

Passwords must be minimum 8 characters including at least one upper case and one lower case letter, one numeral and one special character.

Please use the same e-mail address as in the Club membership list.

Depending on your browser's settings, your computer may remember your username and password on subsequent visits and take you directly to the lawn booking system without needing to re-enter the details. If not, you will need to enter your user name and password. From time to time difficulties have been reported about the lawn booking system not recognising a username. In this case, try using your e-mail address. If this also fails, please contact one of the lawn booking administrators.

Bookings

The lawn booking system shows half hour time slots starting from 10.00 am to 8.00 pm. We have chosen to operate 1½ hour time slots starting at 10.00 am for Lawns 1A and 1B, 2A and 2B, etc. This means that a member booking a full lawn for 1½ hours should fill in a block of 3 rows and 2 columns or a member booking a short lawn for 1½ hours should fill in a block of 3 rows and 1 column.

Council notices posted on the croquet lawns and bowling greens 'suggest' time slots of 1 hour but we are not regarding those as mandatory or appropriate for playing croquet.

Please respect the following criteria:

- Lawns are not available on Mondays
- 1½ hour time slots starting at 10.00 am, 11.30 am, 1.00 pm, 2.30 pm, 4.00 pm, 5.30 pm & 7.00 pm
- There are no specially allocated days or times for association croquet or golf croquet
- A booking may be made for no more than two named players on each full or short lawn
- Record the names of both players in an abbreviated but recognisable form with the person making the booking first and the other player second, eg JoeB & JohnS

- Enter the type of game, ie Association Croquet, Golf Croquet or Short Croquet, which will then appear with separate colour codes
- To avoid overcrowding, no more than four bookings in the same week. This could comprise four separate 1½ hour time slots or two consecutive 1½ hour time slots enabling four golf croquet or short lawn games or two 3 hour full lawn games.
- Bookings only up to a week ahead
- If lawns are vacant on the day of play, additional or longer games may be played but booking should still be made to record attendance

The lawn booking administrators will monitor lawn bookings to ensure optimal use of the lawns and fair usage during the week.

This new lawn booking system will replace the signing-in book for the time being.

These arrangements will be kept under review and may be modified in the light of experience.

Help

If assistance is needed with initial registration or to make bookings please contact one of the following lawn booking administrators:

Derek Bell-Jones	01829 782511	dbj.dbj2@gmail.com
Helen Brophy	01244 629111	pickfordspost@btinternet.com
Pat Clare	0151 3362606	alanpat.c@hotmail.co.uk
Jayne Taylor	07810 892311	jaytay20ch@aol.com
Brian Walton	01782 771472	bw3007@btinternet.com